



INFORMATION ABOUT OUR AFTER CARE PROGRAM

Welcome to Our Aftercare Program for Children Ages 3-5!

We understand the busy schedules of parents and are here to provide a safe, nurturing, and engaging environment for your child after their regular school day. Our aftercare program is designed to cater to the needs of children ages 3-5, offering a variety of activities that promote learning, creativity, and social development.

Program Features:

1. **Safe and Nurturing Environment:**

- Our top priority is the safety and well-being of your child. Our staff are trained in first aid and CPR and are dedicated to providing attentive care.
- We maintain a low child-to-staff ratio to ensure each child receives individual attention and supervision.

2. **Structured Daily Schedule:**

- Our program includes a balanced mix of free play, structured activities, and quiet time (on Early Dismissal Days) to ensure children have a well-rounded experience.
- Activities are designed to be fun and educational, encouraging children to explore, create, and learn in a relaxed setting.

3. **Classroom Support:**

- For our older preschoolers, we help with any early learning exercises to help reinforce concepts learned during the school day.

4. **Creative Arts and Crafts:**

- Daily arts and crafts projects allow children to express their creativity and develop fine motor skills.
- Activities include drawing, painting, and crafting with various materials.

5. **Outdoor Play:**

- Weather permitting, children will have ample time to play outside, enjoying physical activities and games that promote fitness and coordination.
- Our outdoor play area is fully secured and equipped with age-appropriate play structures.

6. **Music and Movement:**

- Music sessions and movement activities like dance help children develop rhythm, coordination, and a love for physical activity.

7. **Snack Time:**

- We provide healthy, nutritious snacks to keep your child energized and ready to participate in activities.
- We cater to dietary restrictions and preferences to ensure every child's need is met.

8. **Social and Emotional Development:**

- Group activities and games are designed to help children develop social skills, teamwork, and empathy.
- Our staff guide children in understanding and managing their emotions, fostering a positive and supportive atmosphere.

Program Details:

- **Ages:** 3-5 years old
- **Days:** Monday to Friday
- **Hours:** 3:00 pm - 6:00 pm
- **On Early Dismissal Days:** 11:30am – 6:00pm
- **Location:** Curious Children Child Care Center
- Fellowship Hall, 150 South Orange Avenue, South Orange, NJ 07079
- **Meals:** Nutritious snacks provided
- **Tuition:** offered on a monthly or weekly basis.
 - **An additional hourly fee on Early Dismissal Days.**

Enrollment

Registration for our program for the Fall of 2024 will open on July 26 and close at the end of the first week of September (September 6). Registration for the Spring 2025 semester will open on November 25 and close at the end of the first week of January, 2025 (January 3).

Early Dismissal is at 11:30am.

Each student must be enrolled in the after-school program by a parent or legal guardian. Enrollment is limited. After receiving your completed forms, the CCCC Staff will advise you if your child will be participating in the program and the date that they may begin.

The fees must be paid in advance for the upcoming month based on the School Calendar.

To enroll, complete and submit the **Application For Our after Care Program** along with a signed copy of this document to to curiouschildren5@gmail.com.

Why Choose Our Aftercare Program?

Our aftercare program is more than just childcare; it's an extension of your child's learning and development. Our experienced and caring staff are dedicated to creating a positive and enriching experience for every child. We provide a safe, fun, and educational environment where your child can thrive after school hours.

We invite you to visit our facility, meet our staff, and see firsthand the wonderful experiences we offer. For more information or to register, please contact us at curiouschildren5@gmail.com or 973-763-1385.

We look forward to welcoming your child to our aftercare family!

Rules and Regulations

These Rules and Regulations apply to all participants in the AfterCare program.

Your child will be supervised by at least 2 members of staff throughout the After Care sessions.

The amounts quoted cover after care from the end of the school day until 6pm, allowing for the transition from the school to aftercare.

There will be an additional fee of \$1.00 for every minute that the child is not picked up after 6pm. This will be billed at the end of the month.

We will provide after care on days when the Center closes early as a result of Early Dismissal, but not on days when the Center is closed.

Missed or cancelled session by a student will not be reimbursed or credited.

Payments are due on the 1st of the month – with a grace period until the 5th. Checks should be made payable to **Curious Children Child Care Center**. Please enter the child's name on the memo line.

Failure to make the payment will result in your child being removed from the program until payment is made. If you fail to make the payments regularly, the students will be permanently removed from the program.

We would prefer that once registered, the child participates in the program for the duration of the program every day of the week; however, we understand that your schedule does not always make it possible, and we are here to support you. Please let us know if you plan to pick up your child earlier than 6pm or if you wish to withdraw your child from the program. Unused fees will not be refunded if you withdraw your child before the billing period has expired. Attendance will be taken every day before after care begins. Regular attendance is desirable.

If a student is going to be absent, please provide a written or verbal notification to CCCCC staff as soon as you know. **You may do so by calling 973-763-1385, texting or calling 917-593-6267 or emailing curiouschildren5@gmail.com.**

Parental Support:

While Curious Children Child Care Center's After School Program Staff are committed and qualified, your help is needed to make the program the very best it can be. You are an important partner in our program's success, and we look forward to your help with events and activities and projects and in encouraging your child to listen to the directions of the teachers.

Discipline

Participation in the After School Program is a privilege. All children must follow the rules of the program. Curious Children Child Care Center supports all core day school rules. Disruptive or disrespectful behavior towards other students or staff is cause for dismissal. We encourage you to discuss concerns about your child's behavior with the CCCCC Staff, if asked to do so.

The purpose of discipline is to facilitate a positive after-school climate where each student feels safe and secure; where parents and teachers agree on general principles of discipline and, where parents are kept

informed of their child's behavior and are encouraged to support the program's decisions; where all students are provided with opportunities to grow in personal and social development.

The **Policy for Positive Discipline** practised at Curious Children Child Care Center will be applied in the after-care program and the students are expected to obey them. These policies are in place to safeguard the safety of the students and staff.

Pick-Up/Sign Out Policy

Safety is a priority at Curious Children Child Care Center. Children participating in the After School Program must be signed out by you or someone designated on the registration form (designated person must be at least 16 years of age and listed on the registration forms). Your child must be picked up promptly at the end of the program. The designated pick up area is through the door east of the building facing the parking lot. If your child has not been picked up by the end of the program and we have not heard from you, site staff will try to contact you and/or those individuals designated as emergency contacts.

Your child will be supervised until picked up by a parent or designated other person. Please ring the bell at the back of the building, the designated entrance) and you will be let it to sign out and pick up your child at dismissal. No child will be released from the program without a parent or guardian signature.

If the child is still on the premises after 6:00pm, the Center will call a designated legal guardian and if after 30 minutes the child is still on the premises, we will call the authorities.

After 6:00pm, there will be a fee of \$1.00 for each additional minute each student is left on the premises.

Medication Policy

A parent or guardian will be called to pick up a child who is sick or injured. We will not administer medicine under any circumstance during after care.

Parent/Guardian Agreement

I have read and understand all the information above on Curious Children Child Care Center's After School Program Parent agreement and I give permission for my child to participate in the program. The information contained on the applicant's after school registration form and the after school emergency information is complete and correct.

I agree to follow the rules of the program and to help my child understand and follow the rules.

Signature of Parent or Guardian: _____ Date: _____

Please read the following Parental Agreement and sign at the bottom:

I, the undersigned parent, or legal guardian of the above-named child, do hereby give my permission for the child named above to participate in the After Care program activities identified on the Curious Children Child Care Center After Care Schedule.

I am aware of and consent to the scope of the activity to be engaged in.

I understand that participation in Curious Children Child Care Center’s program activities requires an acceptance of risk, and I am aware of and accept the risks associated with the activities in which they engage.

I certify that the indicated participant is in good physical and mental health and has never been declared medically ineligible for athletic competition. I further certify that the above-mentioned participant has had no previous pre-existing medical condition or injury, listed as, but not limited to exercise induced asthma, cardio or pulmonary (lung) disease, abnormal organ deficiencies, and head or neck injuries which may limit playing abilities.

With my signature, on behalf of myself and the above named child I hereby waive, release and hold harmless the sponsors, promoter and all other persons and entities associated with Curious Children Child Care Center programs and events from any and all claims, demands, actions, causes of action, obligations, debts, damages, losses, liens, liabilities, costs, attorneys fees, debts and expenses of every kind and nature whatsoever, in law or in equity, known or unknown, fixed or contingent, including any and all rights to subrogation therefore which arise out of, result from or are related to the above-named child’s participation in the activities set forth herein.

If I cannot be reached in case of an emergency, I hereby and authorize Curious Children Child Care Center to contact 911 or a medical facility or physician of their choice to provide proper treatment and that I will be responsible for all expenses arising out of or related to such treatment.

I hereby authorize and consent to any x-ray examination, anesthetic, medical and/or surgical diagnosis or treatment and hospital care which is deemed necessary and is rendered under the general or special supervision of any licensed physician or surgeon or the medical staff of an emergency medical service provider or a licensed hospital, whether such examination, diagnosis, or treatment is rendered at the office of the physician or surgeon or at the hospital. I understand that this medical authorization and consent is given (1) in advance of any specific examination, diagnosis, treatment, or hospital care being required and (2) to authorize Curious Children Child Care Center staff to consent to examinations, diagnosis, treatment, or hospital care which is deemed advisable by a licensed physician or surgeon or the medical staff of an emergency medical service provider or a licensed hospital.

I have read and fully understand the foregoing and certify and represent that, as parent/guardian for the above child, all registration and release information provided is true.

I hereby represent that I have authority to bind and sign on behalf of all parent/guardians of the above participant. _____

Please Print Name of Parent/Guardian: _____

Parent/Guardian Signature _____ Date: _____